



Application for GPU License

Introduction

A GPU License costs 40 € and includes one GPU gold medal. Silver and bronze GPU medals are available. Each additional medal purchased at the same time (either gold or silver or bronze) are **30 € each**. Each medal comes with 2 HM ribbons. Extra HM GPU ribbons are **10€ each**.

For each **set of 3 additional medals** (one extra Gold, one extra Silver and one extra Bronze) ordered at the same time, **there will be a discount from the 90€ fee to only 75€ .**

We at GPU ask salon chairmen to kindly submit to GPU License Officer the full acceptance/award winners using the PSA Excel file format. (If this is not possible – please contact GPU and another agreed and acceptable format for receiving the results electronically will be worked out). If this is not possible please still make contact with GPU. The scheme only works if we get the full detailed results from each of the GPU licensed salons.

The GPU logo is to be used on the entry forms and in the catalogue. The text GPU license – which is supplied – is to be used in all publicity and particular in the salon catalogue.

The postal address section is new and here please put the exact address where the medals are to be posted. This will be cut and put of the package. It is now your responsibility to add this as medals have failed to be delivered in a timely way due to local postal requirements.

Please be reminded to use the GPU LYYX-MZ code on all PAYMENTS and correspondence e-mails etc.

There is a single **postage fee of 35€** per order. For a successful application with supporting evidence (past catalogue, CD and draft application form with jurors) and once payment is received by GPU the GPU license will be issued. The individual steps in the GPU license awarding process are set out at the end of this form in detail **please read this carefully**.



In summary these steps are:

- Complete the online form with all information * mandatory (**Salon Chairman**)
- GPU unique code issued by Licenses Center. This to be used in ALL CORRESPONDENCE relating to GPU licenses. If information is missing – form will be returned to Salon Chairman
- Application will be considered checking jury members are “international” and application decision is sent to Salon the applicant who informs the named Salon Chairman. GPU License decisions will be released within a maximum of 4 weeks from the date the application being received (Licenses Center with copies to GPU HQ and GPU Treasurer and GPU Medals Officer). Over the past 4 years, in practice, decisions are released much more quickly.

A. Payment by electronic bank transfer (for the full amount (Bank Account GPU; IBAN: BE92 7340 2604 5923 BIC: KREDBEBB) quoting Salon Title and GPU unique code (**Salon Chairman**).

B. Payments to GPU through the PayPal system please quote the e-mail address **finance@gpuphoto.com** for the full amount and quote salon title and GPU unique code (Salon Chairman) to match fee received to the salon.

When monies received by GPU, treasurer will:

- I. Inform GPU Medals officer to dispatch medals
- II. Inform GPU License officer who releases the GPU License
- III. Copy GPU HQ for website details of GPU Licensed salon.

Detailed GPU License Application Procedure:

The GPU Code needs to be included in all communications about the license.

1. Application received by GPU Licenses Center
 - GPU License Request Form
 - Draft of salon entry application form (e-mail preferred to avoid delay)
 - Previous catalogues and CD if appropriate (post to Licenses Center at:
 Katehaki 11, 71201, Heraklion, Greece)
2. The Licenses Center sends an e-mail to applicant with GPU License code to acknowledge receipt of application form. The code will be of the following form Lyyx-Mz where yy is year (eg16 for 2016); x is GPU sequence number and z is the number of medals G/S/B requested by the applicant to be posted by GPU Medals Officer.

Extra ribbons will appear as R

Code for example L160015-M3G1S1BR5 is the 15th application received in 2016 with 2 Gold medals and 1 each of Silver and Bronze medals requested with 5 extra HM Ribbons (one Gold included in GPU License fee; 1 additional Gold medal requested at 40 € each and one set of G/S/B at 75€ with 5 extra ribbons 50 €).

Cost in this example is	
GPU License fee	40 €
+ additional medals	30 €
+ additional medal set	75 €
+ ribbons	50 €
+ postage	35 €
= 40 €+(1 x 30 €)+75 €+50 €+35 €	230 €

3. The Licenses Center checks information and if accepted, at the same time, sends e-mail to GPU Treasurer with the code and the applicant with the required money that needs to be paid, by Bank Transfer PREFERRED or PayPal (finance@gpuphoto.com), to GPU with the GPU code included in the payment details. A decision is taken within 4 weeks so please apply in good time.
4. Once GPU Treasurer has received the payment and the code matches that expected, an email is sent both to The Licenses Center and to GPU Medals Officer, in order to dispatch the medals.
5. To complete the procedure we ask that the applicant e-mails The Licenses Center when the medal(s) are received.
6. The PSA results format is used and results for all acceptances and awards are submitted to the GPU License Officer electronically.